

SCOTTISH CLAY TARGET ASSOCIATION
MANAGEMENT BOARD MEETING
HELD ON
SUNDAY, 13 JANUARY 2008
AT THE TERRACES HOTEL, STIRLING

Present: Walter Elliot, Chairman - Items 298(h) onwards
Tony Lithgow, Chairman Items 296 – 298(g)
Julian Cordery, Treasurer
Iain Dawson,
Ian Mann
Walter Martin
Iain MacGregor
Jim Scott
Jacqui Dunlop, Minute Secretary

296. APOLOGIES AND WELCOME

Apologies were intimated on behalf of John Scott. Tony Lithgow welcomed everyone to the meeting as the Chairman's unavoidable late arrival had been advised in advance.

297 MINUTES OF THE MEETING OF 6 JUNE

After the undernoted changes it was proposed by Iain MacGregor and seconded by Ian Mann that the minute of the meeting of 28 October 2007 was a true record.

Point 293

- a) Game Fair – Following the last minute withdrawal from this year's Game Fair due to lack of personnel, IMG suggested that the Game Fair participation should be run by a paid position or Events Officer.
- l) John Scott had made a complaint against a shooter; this will be carried forward to the next meeting.

298. MATTERS ARISING/ACTION REPORTS

- a) Discipline Representative's Role - Carried forward to next meeting.

IM/AWL

- b) Ground Inspections

It was agreed that Discipline Reps would put together a programme for Inspection of Grounds. However, grounds to be inspected this year were agreed as:

Discipline
Reps/ IMG

Loch Ness
North Ayrshire
Cairndow
Strathyre
Auchterhouse

- c) Olympic Skeet Letter of Concern – Iain MacGregor reported that this matter has been

resolved.

- d) AGM Minutes – These had been discussed at a previous meeting and Walter Elliot had circulated the amended minutes. IM
- e) Team Kit Suppliers – Ian Mann had obtained quotes from a supplier in Aberdeen. It was agreed that samples would be available at the AGM for final approval prior to any order being made. IM
- f) Keep Cups – David Gillies still has these along with the Marquee, Banners, Signs and Display Boards. The flags are not accounted for and it was agreed that when invitations are issued to countries that they would be asked to bring with them a flag. It was also agreed that Walter Martin would put an item on the website asking if anyone knew the whereabouts of the Flags. WM
- John McIntyre (associated with Kippen GC) had indicated a willingness to organise the Game Fair and it was agreed that he should be approached to collect the items required for the Game Fair and asked how much it would cost to run the Game Fair. IMG
- Ian Mann agreed to speak to Auchterhouse with regard to having a representative there also. IM
- It was hoped to have the Keep Cups available for the AGM.
- g) Communication – Walter Martin reported that the News Page is now up and running on the website and this allows people to ask questions. John Scott had made a comment on this and Walter Martin had responded. Walter Martin also noted that some tweaking is required on the website. It was agreed that, although Walter Martin will stepping down from the Management Board he would still run the website and he agreed to keep the Board informed of the website developments. WM
- h) Board Members Review – As Bob Forsyth's report was confidential for Directors only, Ian Mann had not circulated it around the Management Board. It was agreed that Ian Mann would now circulate the report to the Board with his comments/proposals for discussion at the next meeting. IM

299. TREASURER'S REPORT

- a) Accounts to 31 October 2007- Julian Cordery distributed the accounts to 31 October (copy on file). He noted that there was still some adjustment to be done on them but it looks as if there is a deficit of £4K for the year. It would have been nearly £10K but for bank interest of £5.5K which reduced the deficit. He explained that this was mainly due to a drop in subscriptions, no Game Fair memberships and the £10 shoot levy which was stopped part-way through the year. Management Board expenses have gone up over the past year, partly due to the disciplinary proceeding. The Association has relied too heavily on the goodwill of Committee members not claiming expenses in the past. Championships and Team Expenses should be read together and Julian noted that this was the biggest cost to the Association.

It was agreed that subscriptions should be raised. Iain MacGregor noted that the Management Board had a mandate from the membership to increase subscriptions. It was agreed that for the 2009 season the subscriptions would be increased to

£38 for Direct Debit subscriptions
£40 for normal subscriptions

JC

It was noted that if an administrator is employed this will have to be factored in.

JC

Julian Cordery agreed to speak to Ricky Wright regarding the distribution of the accounts prior to the AGM. It was noted that there has to be 28 days clear notice for issuing the notice of the meeting with the agenda and the accounts

- b) Insurance – There was discussion on whether coaches were covered by the SCTA’s insurance whilst coaching. It was agreed that Julian Cordery would review and report back as the insurance is due for renewal in March.

JC

300 Planning

- a) Ricky’s Departure and Administrator – Walter Elliot reported that Ricky Wright is no longer able to continue in his role as Secretary. He will be available to assist in the handover, but cannot come to future meetings. He intimated his intention to retire last spring and has remained in post for as long as possible, far beyond his required notice period. It was agreed that Julian Cordery would stop the payments to Ricky at the appropriate time.

Delete WE
Insert JC

There was a vote of thanks for Ricky Wright’s contribution to the SCTA and it was agreed that a proposal would be put to the AGM to award him Honorary Membership.

Iain MacGregor reported that his sister, Janice Clerk, may be interested in providing Administration for the Association. Iain accepted that there could be a perceived conflict of interest but given Mrs Clerk’s previous employment in confidential positions this was felt unlikely. The Board noted his connection and his comments that she had previously held posts of a confidential nature.

JC/AWL/ID

JC

It was agreed that Janice Clark would be asked to submit her CV to the sub-group.

- b) Valley Tech – Julian Cordery had not made progress on this but agreed to report back at the next meeting. The likely costs would be £10,000 but it should make classifications easier. It was agreed that in meantime the shoot/shooter information could be collated in the future as they are still going to Ricky until such time that a new system is in place.

JC

- c) Pull Magazine – Iain Dawson noted that he had included the advert in ‘On Target’

- d) CPSA’s Discussion – Walter Elliot and Tony Lithgow attended the meeting at Bisley which discussed the proposal that there should be one UK-Wide Shooting body. Walter Elliot distributed the minutes (copy on file) and it was noted that no action is required by the SCTA at present.

JC

301 Membership Packs – this is ongoing and will be carried forward to the next meeting.

302 2008 Home Internationals – Walter Elliot reported that Auchterhouse prices have been confirmed for the Olympic Skeet and Sporting HIs. After discussions it was agreed that

WE

£27 for Sporting would be a more reasonable amount for the smooth running of the event. Walter Elliot to confirm this with Auchterhouse.

303 2010 DTL Home International – Iain Dawson had had circulated the draft letter of invitation and it was agreed that it should be issued. Iain Dawson agreed to send Walter Martin a PDF of the letter to go on the website. ID

304 Development Program – Julian Cordery reported that Peter Croft have given a list of dates he would be available and that 27 trap shooters had indicated an interest. Peter Croft will contact them. The arranged training days will be published on the web pages and any vacancies highlighted. It was agreed that Julian would continue to manage the payment of the programme. There was concern noted at the late notice of some of the training days and that the system may have to be looked at following the expiry of the trial period. JC

a) Safety/Referee Courses – Iain MacGregor has prepared a document for the website asking for people to become qualified as referees. It was agreed that this would go on the website and it was also agreed that refresher courses would be offered free to those who already have the sporting referee qualification. Walter Martin agreed to put the necessary documentation on the website. WM

It was noted that it is not permissible to remove safety glasses even during heavy rain. Jim Scott/
IMG

It was agreed that Jim Scott and Iain MacGregor would liaise to look at the examination paper for referees in the light of recent experiences/changes. JC/WM

305 Prize Money Detail on Shoot Returns – Walter Martin agreed to email Julian Cordery with the necessary forms and instructions would be included on the website on how grounds should fill out the forms properly.

306 New Trophy Wording – Given to John Scott by Walter Elliot.

307 Minutes of ICTSF Meeting – the minutes of the meeting had been previously circulated. The 2009+ Olympic Skeet & Trap Home Internationals had been changed to include a lady vet/junior who could win the overall High Gun trophy. Although it was noted this was dependent upon the wording of the trophy – if it specifically said Senior then they wouldn't be eligible to win. It is down to the disciplines to inspect their trophies to ensure that they can be won by a lady, junior or vet, if they can't then new ones will have to be purchased.

James McKeown, a ground owner from NI, has offered the Carnview Skeet Classic Cup as the trophy to be shot for on the day after the HI competition and this applies to wherever the event is held. It will be his responsibility to ensure that the trophy is returned.

The Welsh proposal was also passed with the Olympic Trap team going up to 12; the Olympic Skeet is currently 12 and will remain so, both to include L/J/V as a trial in 2009.

a) Team Selection – Walter Elliot is re-writing the team selection procedures but will leave out the Olympic/Commonwealth selection as this is decided by the STSF. It was agreed that for domestic disciplines 2 scores from specified non-SCTA events will count.

It was noted that Area Championships are not open shoots as they are not open to the public and it therefore needs to be made clear that you have to be a member of the SCTA or

affiliated body to shoot.

It was agreed that in future the word “registered” would not be used and all shoots would be refereed to as “selection shoots”.

It was agreed that Walter Elliot would amend the selection procedures and circulate. It was agreed to leave out how STSF squads were selected.

WE

It was noted that the SCTA selection committee did not meet last year but that there should be a publicized selection procedure for the Olympic/Commonwealth Games teams. It was agreed that there should be a meeting with the High Performance Manager to discuss.

Selection
Committee

308 Items Submitted

- a) AGM – it was agreed that this would take place on 24 February at 2.00 pm at Cluny Clays in Fife. Walter Elliot noted that he is not seeking re-election to the Board and that Walter Martin is also resigning as a director.

It was agreed that Tony Lithgow and Iain Dawson would be confirmed as Board members at the AGM. Iain Dawson noted that he would continue as a temporary DTL rep until a replacement could be found as he is no longer shooting DTL.

Walter Martin agreed to put job descriptions for the DTL and Skeet reps on the website. It was also agreed that the calling notice for the AGM and vacancies to be filled would be put on the website.

WM

Paul Nelson has intimated he would be willing to stand as the Skeet Representative and it was agreed that he would be invited to the meeting prior to the AGM. Walter Elliot agreed to contact him regarding this and his ‘personal statement’ in support of his application.

WE

The agenda would include:

Audited Accounts
Appointment of Auditor
Appointment of Board
Filling of Vacancies
Presentation of Awards
AOCB

It was noted that no-one met the criteria for individual honours.

It was noted that there needs to be five directors in order to maintain the legality of the Association. It was agreed that Tony Lithgow, Iain Dawson and Jim Scott be made Directors. Julian Cordery agreed to organise the necessary paperwork.

JC

It was proposed by Walter Elliot and seconded by Ian Mann that Tony Lithgow be appointed as Chairman of the SCTA with effect from the AGM. This proposal was agreed.

It was agreed that there would be a management meeting at 10.00 am followed by the AGM at 2.00 pm – Jacqui Dunlop agreed to take the minutes for both meetings.

JD

Iain Dawson agreed to do the name plates for the AGM.

ID

b) On Target Magazine – Thanks were expressed to Iain Dawson for producing the magazine and that it was well thought off and it would be a loss if it did not continue. Iain Dawson noted he is happy to continue with the magazine but needs people to contribute to it.

All

c) Letter of Concern – this had been dealt with under the previous minutes.

d) BICTSF/Olympic Selection – Tony Lithgow and Iain MacGregor attended the meeting. There was debate on how the organisation was funded with a suggestion that there should be a contribution from each organisation of £500 to keep it running. After discussion it was agreed that it was an organisation which should be supported, if the management was sorted out, although the Performance Director now selects the team. It was agreed that the decision would be made after the management situation was resolved.

With Walter Elliot leaving the Board following the AGM it was agreed that representatives would need to be found for the Boards on which he represents the SCTA. It was agreed that:

ICTSF - Tony Lithgow – with Jim Scott as an alternate.
STSF - Tony Lithgow.

WE

e) Peter Croft – Peter Croft had volunteered to act as a Scottish Deputy on the BCITSF should there be a need for a second vote. This was agreed.

Iain MacGregor proposed that a payment of £250 be made to Peter Croft to help subsidise some of the costs incurred gaining is C Class qualification in Finland. Walter Elliot seconded the proposal and it was duly approved. It was agreed that the payment would be made once the dates were fixed for the Development Course and Julian Cordery agreed to write to Peter Croft.

JC

f) Commonwealth Games 2014 – Iain MacGregor and Tony Lithgow had attended a meeting arranged by Jamie Hepburn from the SNP and Don O’Driscoll regarding making his ground a legacy following the Commonwealth Games. It was a very positive meeting. It was noted that the Commonwealth Games Committee will not be put money into a private venture but it may be that it would be leased to a club. It was noted that this was not the only project in the pipeline.

The Board noted that were behind Don’s proposal to leave a legacy for Scottish Shooting but would like to see any other proposals and would support what was best for Scottish Shooting.

Don O’Driscoll had also a letter for the STSF and it was agreed that Jacqui Dunlop would pass this on to them.

JD

g) Steel Shot – Iain MacGregor had a request from an Olympic Skeet Shooter asking if he can continue to use steel shot, as under the ISSF rules it is not allowed. It was agreed that for Domestic Competition steel shot can be used and the rules will be amended to reflect this. It was agreed that Walter Martin would put this in the news page of the Website.

WM

h) Website – It was agreed that the minutes of the Management Board meetings would go on the website, once they had been ratified. This would start from the current meeting. WM

309. AOCB

a) Board Role – Iain Dawson noted he would step aside should a new DTL representative be found. He did agree to stay on the Board as the editor of publications.

b) Fixtures – The final dates were given to Iain Dawson and it was agreed that these would go on the website and the bulletin. ID/WM

c) Walter Martin noted that this would be his last meeting for the SCTA and thanked the members for their time over the last 9 years.

d) GB Selection Shoot – Iain MacGregor sought dispensation for the GB Selection shoot at Auchterhouse the weekend prior to the Scottish Championship to be used for team selection scores. Iain Mac Gregor proposed and Tony Lithgow seconded that a one-off dispensation would be made to allow shooters to use scores from this shoot, even though it is within the 11-day cut-off, and this was agreed.

e) Contact – it was noted that not all discipline representatives have contact details on the website and as a result Iain MacGregor and Julian Cordery are getting the bulk of the calls. It was proposed by Iain Dawson and seconded by Julian Cordery that Walter Martin would create email addresses for each member using firstname.lastname@SCTA. WM

f) OT International Shoot – Ian Mann asked if Loch Ness could apply for an OT International Shoot. It was noted that bad information had been given in the past and that it didn't matter that you couldn't shoot on a Sunday so they could apply for shoots next year.

g) Bank Signatories – It was agreed that Tony Lithgow and Iain Dawson would be added as bank signatories. JC

h) Averages – Iain Dawson asked discipline representatives to check to ensure that their averages were correct and that there were no deceased members details included. All

i) Letter of Complaint – Iain MacGregor received a letter of complaint from Brian Field. It was agreed that Iain should write back with the necessary response. IMG

j) Walter Elliot proposed a vote of thanks to Walter Martin for his services to the SCTA over the past 9 years.

The next meeting will be on 24th Feb at 10.00 at Cluny Clays, prior to the AGM.

The meeting was closed at 3.00 pm with a vote of thanks to the Chair.